

# FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571  
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[www.fishhawkcdd4.org](http://www.fishhawkcdd4.org)

**Board of Supervisors  
FishHawk Community  
Development District IV**

September 28, 2023

## **AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, October 5, 2023 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
  - A.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on September 7, 2023.....Tab 1
  - B.** Ratification of Operations & Maintenance Expenditures for August 2023.....Tab 2
- 4. STAFF REPORTS**
  - A.** Landscape Inspection Services Report.....Tab 3
  - B.** Landscape Report.....Tab 4
    - i.** Consideration of Addendum #30 .....Tab 5
  - C.** Irrigation Report .....Tab 6
  - D.** Aquatic Services Report.....Tab 7
  - E.** District Counsel
  - F.** District Engineer
  - G.** HOA Property Manager
  - H.** District Manager .....Tab 8
- 5. BUSINESS ITEMS**
  - A.** Ratification of FY 2023-2024 EGIS Insurance Renewal.....Tab 9
  - B.** Appointment of Open Board Seat .....Tab 10
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

*Debby Wallace*

Debby Wallace  
District Manager

## **Tab 1**

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, September 7, 2023, at 10:03 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	<b>Board Supervisor, Chairman</b>
Jeffrey Stewart	<b>Board Supervisor, Assistant Secretary</b>
Adam Brygidyr	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Debby Wallace	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Erin McCormick	<b>District Counsel; Erin McCormick Law (via phone)</b>
John Fowler	<b>Field Service Manager, Rizzetta &amp; Company</b>
Gail Huff	<b>Representative, Ballenger Irrigation</b>
Sam Patel	<b>Representative, Brightview</b>

Audience	<b>None</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no members of the general audience in attendance.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of  
Supervisors' Regular Meeting Held  
August 3, 2023**

Ms. Wallace presented the minutes of the Board of Supervisors' meeting August 3, 2023, to the Board. A request was made to revise line #87 of the minutes.

On a Motion by Mr. Brygidyr, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors regular meeting held on August 3, 2023, as amended, for the FishHawk Community Development District IV.

**FOURTH ORDER OF BUSINESS**

**Ratification of Operations &  
Maintenance Expenditures for July  
2023**

Ms. Wallace presented the July 2023 Operation & Maintenance Expenditures to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for July 2023 (\$88,240.33), for the FishHawk Community Development District IV.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Field Services Report**

Mr. Fowler presented the field inspection report to the Board.

**B. Landscape Report**

There were no questions regarding the landscape report.

**i. Consideration of Brightview Addendum # 27**

Ms. Wallace presented proposals included in Brightview's addendum #27.

The following Board action was taken.

On a Motion by Mr. Brygidyr, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved proposals #8183744 (\$1,024.77), #8217622 (\$1,098.04), the bed prep totaling \$864.77, and tabled the remaining proposals included in addendum #27, for the FishHawk Community Development District IV.

Ms. Wallace presented a proposal from Brightview for storm clean-up that she approved prior to the meeting.

On a Motion by Ms. Kennington, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors ratified the Brightview proposal for storm clean-up with a not-to-exceed amount of \$5,000, for the FishHawk Community Development District IV.

**C. Irrigation Services Report**

Ms. Huff reviewed the irrigation service report.

**D. Aquatic Services Report**

The Board reviewed the aquatic services report. There were no questions.

**E. District Counsel**

No report.

**F. District Engineer**

Not present

**G. HOA Property Manager**

Not present

**H. District Manager**

The next CDD meeting will be held October 5, 2023, at 10:00 a.m.

Ms. Wallace provided an update on Gopher Tortoise and distributed an email dated August 16, 2023.

**SIXTH ORDER OF BUSINESS**

**Acceptance of Resignation of Esther Wisdom**

Ms. Wallace stated that she was in receipt of a letter of resignation from Esther Wisdom effective September 8, 2023.

On a Motion by Ms. Kennington, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors accepted the resignation of Esther Wisdom as Board Supervisor serving in seat 3 with a term ending in 2024 effective in November 2024, for the FishHawk Community Development District IV.

**SEVENTH ORDER OF BUSINESS**

**Appointment of Open Board Seat.**

The Board decided to table this matter for another month.

**EIGHTH ORDER OF BUSINESS**

**Consideration of District Management Addendum**

A brief discussion was held regarding the addendum and proposed increase.

On a Motion by Mr. Stewart, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors authorized a 4% increase and if not acceptable to Rizzetta, authorized the chair to approve a not-to-exceed 5% increase, for the FishHawk Community Development District IV.

**NINTH ORDER OF BUSINESS**

**Consideration of Holiday Lighting Proposal**

Ms. Wallace presented the proposal for holiday lighting from Illuminations Holiday Lighting, noting the option to add clear LED mini lights to the three oaks on Center median just past the Crepes.

On a Motion by Mr. Brygidyr, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the proposal form Illuminations Holiday Lighting, as discussed with a total cost of \$6,500, for the FishHawk Community Development District IV.

**TENTH ORDER OF BUSINESS**

**Supervisor Comments**

Mr. Stewart stated that he will be calling into the October meeting.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Brygidyr, seconded by Ms. Kennington, with all in favor, the Board of Supervisors adjourned the meeting at 10:56 a.m. for the FishHawk Community Development District IV.

\_\_\_\_\_  
Assistant Secretary

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Chair / Vice Chair

## Tab 2

# FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

**Operation and Maintenance Expenditures  
August 2023  
For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2023 through August 31, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$75,437.08**

Approval of Expenditures:

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\_\_\_\_\_Chairperson

\_\_\_\_\_Vice Chairperson

\_\_\_\_\_Assistant Secretary



## Fishhawk IV Community Development District

### Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Adam Brygidyr	100215	AB080323	Board of Supervisors Meeting 08/03/23	\$ 200.00
Ballenger & Company, Inc.	100213	23344	Irrigation Maintenance 07/23	\$ 4,550.00
Ballenger & Company, Inc.	100216	23375	Irrigation Repairs 07/23	\$ 459.00
Ballenger & Company, Inc.	100224	23392	Irrigation Maintenance 08/23	\$ 4,550.00
BrightView Landscape Services, Inc.	100214	8508542	Annuals 07/23	\$ 5,181.09
Construction Management Services, LLC	100225	36	Carpentry Labor - Park Bench 08/23	\$ 5,920.00
Daniel Gray Rothrock	100217	DR080323	Board of Supervisors Meeting 08/03/23	\$ 200.00
Dayna J. Kennington	100218	DK080323	Board of Supervisors Meeting 08/03/23	\$ 200.00
Erin McCormick Law, P.A.	100222	10677	Legal Services 06/23	\$ 3,238.02
Esther Wisdom	100219	EW080323	Board of Supervisors Meeting 08/03/23	\$ 200.00
GameTime	100211	104944-01-01 REV	Playground Parts 08/23	\$ 5,505.52
Hillsborough County BOCC	20230823-2	1416996147 ACH 08/23	14223 Lambert Bridge 08/23	\$ 244.48
Jayman Enterprises, LLC	100220	2674	Straighten Signs 08/23	\$ 175.00

## Fishhawk IV Community Development District

### Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Jeffrey Stewart	100221	JS080323	Board of Supervisors Meeting 08/03/23	\$ 200.00
Rizzetta & Company, Inc.	100212	INV0000082279	District Management Services 08/23	\$ 4,674.67
Sitex Aquatics, LLC	100223	7708B	Monthly Lake Maintenance 08/23	\$ 1,750.00
TECO	20230806-1	211017320014 07/23 ACH	Village Center Dr PH2 07/23	\$ 11,940.19
TECO	20230821-1	211009775761 07/23 ACH	13773 Fishhawk Blvd 07/23	\$ 38.41
TECO	20230821-1	211009776033 07/23 ACH	5601 Balcony Bridge Place 07/23	\$ 405.41
TECO	20230823-1	321000017145 Summary 07/23 ACH	Electric Summary 07/23	\$ 25,805.29
<b>Total Report</b>				<b><u>\$ 75,437.08</u></b>